

# Directors Meeting

**3/9/98**

**Chairperson:** Rhonda

**Minutes:** Jessika

**Apologies:** Bill Elliot, David C., Cheryl and Mary Cruise.

**Directors:** Kay, Matti, Di, Jessika, Rhonda, David Symons.

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1/ Secretary equipment & files to ... ( MJ picked up 7/9/98 )

2/ Minutes of last meeting 27/8/98

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**Motion;1.3.9.98:** that the minutes of last meeting...  
"We accept the business that was discussed at the last directors meeting of 27/8/98 as official business of this meeting."

**Moved:** Kay, **Second:** Matti, **Carried.**

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3/ Matters arising..

3.1/ Matti \$200 (not \$250) for AGM food.

3.2/ Kay wants to thank Rick Gill for his time as secretary.

3.3/ Matti, tax payment can be paid.

3.4/ Massage table needs follow up; ConFab.

3.5/ Laurie reported back re: negotiating with QSIS, Arthor provided a graph on usage, password notices 3 days in advance.

3.6/ Message bank is looked after by Jessika.  
Including Directors meetings & ConFab.  
Pin number has been changed.

3.7/ Rick wants to hold on to AlphaLink account. Say's  
he can't transfer it as it is in his name. Feels he has  
saved \$700 on easy QSIS days. (?????)

QSIS account;..

Laurie - suggests no browse restrictions.

Matti - Accounts have been paid for.. has an expiry  
dated..

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**Motion;2.3.9.98** "to allow Rick Gill to continue to use  
AlphaLink account, as it isn't transferable.

**Moved:** Matti, **Second:** Di, **Carried.**

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**Motion;3.3.9.98** "that Equipment be moved from  
Secretary's home to Michael Joubert, until further  
notice from Directors." Thanks Rick..

**Moved:** Matti, **Second:** Rhonda, **Carried.**

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## **Correspondence:**

1/ Griffith Hack - Australian trade mark certificates of  
registration;

- Down to Earth - "**Logo**" No: 681621
- "**EarthLink**" No: 681585
- Next registration renewal: 22/12/2005,  
reminder will be sent. We have to keep the  
name going for 3 years or it lapsed
- Kay to check the bill has been paid.

2/ Bill from Murray-Goulburn Trading, Cobram: \$65.00

Cheq. No: 1074 ([Account ???](#))

for steel, wood,, ( Bryce & hot-water ). Cheq. Req. needs to be done.

- David S. asking if we have cash in Easter account to pay it ? ( ?? )

- Take it out of Board account...

3/ Application for ticket-selling "Cosmic Clothing" in Sydney.

4/ Application for stall at ConFest Market - Kieran, Ewingdale, NSW.

5/ Returned newsletter Uldis Vilums - **Action:** Cheryl.

6/ Tax Reform Australia Newsletter "Progress"

7/ 25/7/98; Letter from Mrs. Dawes seeking a work opportunity.

## Finance:

- ([Date?](#)): Cash Management: \$ 151,710.22
- 14/8/98: Autumn ConFest: \$(81.80) Over-Drawn.. ( 3527-78617 )
- 7/8/98: RGM Projects: \$(487.47) Over-Drawn.. ( 3527-78596 )
- 21/8/98: Directors Account: \$(552.68) Over-Drawn.. ( 3527-78561 )

**Motion;4.3.9.98** "to transfer \$250.00 from cash management account to Autumn ConFest'98 account."

**Moved:** Matti, **Second:** Kay Wawn, **Carried.**

**Motion;5.3.9.98** "that Directors accounts be clarified weekly - and for previous week, that \$2000.00 be transferred from Cash Management account to R.G.M. Projects account."

**Moved:** Matti Hanane, **Second:** David Symons,

## Carried.

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- Over due phone bill from Michael Joubert for \$50.70 (actually DTE with M.J. as contact person).

**Motion;6.3.9.98** "to pay overdue phone account from Autumn ConFest'98 account"

**Moved:** Matti Hanane, **Second:** J. Willis, **Carried.**

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### Motion?;

David Symons drew our attention to some abnormalities in the 1996/97 Financial year receipts and accountability. Directors would like this discussed in detail in the near future. Cheryl Boston has worked meticulously & more thoroughly than ever before.

**Moved:** David Symons, **Second:** Matti Hanane, **Carried.**

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- Outstanding depts: - being compiled on an excel database, Directors meeting to go through them as a group and end it.
- Paula to provide a list of computer group members and details of the use of \$6,020.00.
- Loans forms for people using computers for DTE business, for their security & non-DTE use.
- Loans forms, at current market account. ( ??? )
- Meeting adjourned; 11.00 p.m.